

SCAAB Chair

Role

The Chair is the face of the Board and must be committed to understanding the arts and creative sector and representing the Board, its objectives and its recommendations with knowledge and in a professional and independent manner as a strategic advisor to Council.

As the Board is a strategic advisory Board to Council, the Chair:

- a) Must demonstrate skills, experience and professional knowledge that enable an understanding of the Sunshine Coast arts/creative sector and its potential within a local, national and international framework/context.
- b) Must be able to foster a stimulating and challenging boardroom environment with full and frank debate on issues as well as lead the board to making a decision and providing the best advice in a timely manner after all relevant perspectives have been contributed.
- c) Is required to represent the Board and Council at industry and sector gatherings and events and must be able to confidently engage with stakeholders, audiences, and the sector as a supporter and advocate.
- d) Must understand the strategic context in which the Council operates and specifically as it relates to the arts, and be able to provide advice to council in relation to arts infrastructure and strategic direction accordingly.
- e) Must feel confident in advocating for the arts on the Sunshine Coast within personal and professional networks including government and industry, at all levels.
- f) Must possess well developed governance knowledge and understanding.

Responsibilities

a) The chair is responsible for leadership of the board including:

- Facilitating proper information flow to the board;
- Facilitating the effective functioning of the board including managing the conduct, frequency and length of board meetings;
- Facilitating open and constructive communications amongst board members and encouraging their contribution to board deliberations;
- Communicating the views and advice of the board, to Sunshine Coast Council

(b) In performing his/her role, and in consultation with council's ex-officio officer appointed to support the Board, the chair's responsibilities also include

- Setting the agenda for the matters to be considered by the board;
- Seeking to ensure that the information provided to the board is relevant, accurate, timely and sufficient to keep the board appropriately informed of the strategic performance, affairs, opportunities and challenges of the organisation and the region as it relates to the arts
- Liaising with and counselling, as appropriate, board members

- (c) The Chair is required to facilitate discussions that provide strategic advice for the consideration of the Sunshine Coast Council, in its delivery of the Sunshine Coast Arts Plan 2018-2038 and as it relates to:
- Identifying key avenues for, and assist in, securing, capital investment to deliver arts initiatives and encourage new investment in the arts.
 - The development and maintenance of a positive ongoing relationship with the Sunshine Coast Arts Foundation.
 - Providing advice on, and help to, promote regional, state and national arts initiatives.
- (d) The Chair also oversees the development of an annual report on a financial year basis, detailing overall progress and achievements in delivering on the Board's objectives and responsibilities

Experience

The Chair must have:

- a) Extensive experience in or knowledge of the arts sector, strategic arts planning and policy.
- b) Well-developed leadership skills to ensure the Board members are enabled to perform at the highest level and to use their knowledge and skills to function well as a team and in all interactions with stakeholders.
- c) Demonstrated experience as a Board member, preferably in a leadership role, including knowledge of Board processes and governance.
- d) Experience in advocacy in relation to reputation building and securing new investment/support for the arts would be advantageous
- e) Broad networks and relationships with government, arts sector or business.

Personal attributes

- Integrity- acting ethically and within a local government governance framework. Having appropriate independence, putting the sector's interests before personal interests.
- Collaborative leader – the ability to inspire the individual contribution and participation of each board member and senior executive to fully utilise and share their collective expertise to achieve agreed outcomes. Respectful, yet candid and decisive, in facilitating board discussions.
- Effective communicator – the ability to engage and effectively communicate with all stakeholders.
- Developed emotional intelligence – as well as self-awareness and self-management, the chair needs to be able to motivate and be able to empathetically manage situations where strong emotions are present.
- Strategic thinker – as the Board is an advisory Board, the Chair must be able to undertake strategic thinking as it relates to the arts.

The SCAAB strives to reflect the diverse sector it represents – both by the membership of its Board and in its inclusive culture that encourages, supports and celebrates the diversity of our creative region.