



## Governance and reporting advice to support a healthy eating initiative from Queensland's largest women's organisation

### > THE CONTEXT

Queensland Country Women's Association (QCWA) is the largest and most wide-spread women's organisation in Queensland, comprising three regions with 20 divisions and over 240 branches, with initiatives ranging from a local focus to international reach. The Country Kitchens initiative began in 2013 with a mission to improve food and nutrition literacy amongst Queenslanders. Workshops have been delivered to 1200 participants in 80 communities thanks to a volunteer workforce of over 120 Branch Facilitators.

### > THE BRIEF

Positive Solutions was engaged by Queensland Health to provide assistance to QCWA to enhance its governance and business processes and support compliance with its government funding agreement for the Country Kitchens program. This included reporting processes to the QCWA State Executive Board and from QCWA to Queensland Health, a major funding stakeholder in the program.

### > OUR APPROACH

Positive Solutions reviewed QCWA documentation and undertook interviews, briefing sessions and meetings with the State Executive Board, the Association's State President and the State Program Manager of the Country Kitchens initiative. From the insights gained, we provided a list of key actions needed to align QCWA reporting with government funding requirements and made recommendations for policies and procedures requiring review and development.

### > THE RESULTS

Positive Solutions delivered a final report on Country Kitchens governance and reporting to QCWA and Queensland Health. This included models for reporting, policy development, duty statements, and risk assessment, as well as a funding compliance checklist. With these models and recommendations, accepted by the State Executive Board, QCWA is well positioned to meet their funding requirements for the continued support of the Country Kitchens initiative.

### SEE ALSO:

- > [Support for Queensland Health Palliative Care Organisations](#)
- > [Kidsafe Income Strategy and Board Development](#)
- > [Alzheimer's Australia Queensland Corporate Structure and Governance Review](#)
- > [Governance Review for PA Research Foundation](#)
- > [NSW Irrigators Council Governance Health Check](#)