



BOARD POLICY CHECKLIST

PURPOSE

To provide an extended list of policies, from which the most relevant can be selected for development.

POLICY	STATUS	NOTES
FINANCIAL		
Asset Protection		
Budgeting and Financial Planning		
Fundraising, Sponsorship, and Corporate Partnerships		
Expenses		
Investment Planning		
Reserves		
Procurement Policy		
BOARD PROCEDURE		
Attendance Policy		
Board Development		
Board Member Induction		
Board Recruitment and Succession		
Board Self-Assessment Annual Review		
Code of Conduct for Board members		
Conduct of Meetings Policy		
Confidentiality Policy		
Conflict of Interest		
Dispute Resolution Policy		
Board's Decision-Making Process		
Directors Access and Indemnity		
Role of Committees & Terms of Reference		
Role of the Board		
Role of the CEO		
Role of the Chairperson		
Transparency and Accountability Policy		
CHIEF EXECUTIVE		
CEO Evaluation		
Delegations		
Remuneration and Employment Conditions		

POLICY	STATUS	NOTES
LEGAL		
Role of Board Secretary		
Legal Compliance		
Risk Management Policy		
Whistleblower		
HUMAN RESOURCES		
Diversity and gender equality policy		
Recruitment (Board / Staff)		
Delegations		
Anti-discrimination, Affirmative Action		
Complaints and grievance policy		
Workplace Health and Safety		
COMMUNICATIONS		
Digital/Social Media		
Media and Communications		
Public Comment		
Communication and Support to the Board		
PLANNING		
Monitoring of Organisational Performance		
Strategic and Operational Planning		
Succession planning		
Workforce Development		
Evaluation policy		
OTHER		
Governance Policy		
Environmental Sustainability		
Membership		

REFERENCES

- > Fishel, D, The Book of the Board, Federation Press, Sydney, NSW (2003; 3rd edn. 2014)
- > Institute of Community Directors Australia - [Policy Bank](#)

ABOUT POSITIVE SOLUTIONS

[Positive Solutions](#) offers a range of services to non-profit boards throughout Australia. [Board development workshops](#) and detailed board reviews can be tailored to the needs of each organisation. To find out more about how Positive Solutions can help you, contact: info@positive-solutions.com.au or call 07 3891 3872.

THE BOOK OF THE BOARD

[The Book of the Board](#) is Australia's standard reference book for board and committee members of non-profit organisations. Authored by Positive Solutions Director, David Fishel, and currently in its third edition, The Book of the Board provides clear guidance on the role of the non-profit board, formal and legal responsibilities, and the ways in which the board can maximise its effectiveness for the organisation.

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